



COMDTINST 1754.4
30 JAN 1989

COMMANDANT INSTRUCTION 1754.4

Subj: Interagency Agreement between the U. S. Coast Guard and the
Office of Human Development Services, Department of Health
and Human Services

1. PURPOSE. The purpose of this instruction is to provide information to Coast Guard Family Support personnel such as Family Program Administrators (FPA's), Family Advocacy Representative (FAR's), and unit Commanding Officers on specific family support programs managed by the Office of Human Development Services' Administration for Children, Youth, and Families.
2. APPLICATION. The information in this instruction applies to all active duty and retired Coast Guard members and their dependents.
3. DISCUSSION.
 - a. The Coast Guard signed a Memorandum of Understanding (MOU) with the Office of human Development Services on 9 May 1988 to increase the scope and effectiveness of human service programs available to Coast Guard families and to improve our members' access to these programs, which are available to every Coast Guard district. The focus of the MOU is on the improvement of family support services to Coast Guard families without the need for new Federal funds.
 - b. There are four major program areas under which services can be utilized by Coast Guard members and their dependents:
 - (1) Head Start. Children of Coast Guard employees with special needs and those whose families meet the income requirements are eligible to attend Head Start programs. In addition to providing a comprehensive program of education, health, nutrition, and social services components, Head Start provides education programs for parents of children enrolled covering a variety of topics including child development, advocating for their children, communication, discipline, stress management, meal planning, and financial management. Screening for special needs children can be arranged by contacting the local or regional Head Start program.

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3. b. (2) Runaway and Homeless Youth. These services can be used for Coast Guard dependents in crisis or at-risk situation. Includes emergency crisis intervention services and 340 Federally-funded shelters for runaway homeless youth, follow-up services, family counseling, access to community resources, toll-free hotlines, and education/prevention programs.
- (3) Children's Bureau. Provides national family abuse data for reference and/or analytic purposes. Includes the National Center for Child Abuse and Neglect, which collects and disseminates information on child abuse and domestic violence and coordinates services between local child protective service agencies.
- (4) Adoption Opportunities. Includes funded projects for the recruitment and training of families to adopt special needs children, post-placement adoption services, and National Resource Centers for Special Needs Adoption. Provides Federal assistance on behalf of eligible children needing foster care.
4. PROCEDURES. To initiate services from the Office of Human Development (OHD), commanding officers, FPA's, FAR's, or individual Coast Guard members should contact the OHD office in their area. See enclosure (1) for contact information.
5. ACTION. Area and district commanders, commanders of maintenance and logistics commands, unit commanding officers, and Commander, CG Activities Europe, shall ensure widest dissemination of this instruction.

/s/ T. T. MATTESON
Chief, Office of Personnel
and Training

Encl: (1) Offices of Human Development Services

2 DECEMBER 1988

STATE	HUMAN DEVELOPMENT SERVICES (Regional Offices) (address/telephone #'s)	HEAD START LOCAL PROGRAMS AND REGIONAL RESOURCE CENTERS (address/telephone #'s)	
Alabama	(see Georgia)	(see Georgia)	
Alaska	(see Washington)	(see Washington)	
American Samoa	(see California)	(see California)	
Arizona	(see California)	(see California)	
Arkansas	(see Texas)	(see Texas)	
California	Regional Administrator OHDS 50 United Nations Plaza San Francisco, CA 94102	Administration for Children, Youth and Families DH & HS Room 465 Federal Building 50 United Nations Plaza San Francisco, CA 94102	COM (415) 556-7460
Colorado	Regional Administrator OHDS Federal Office Building 1961 Stout Street Room 1194 Denver, CO 80294	Administration for Children, Youth and Families DH & HS 9th Floor 1961 Stout Street Denver, CO 80294	COM (303) 844-3106
Connecticut	(see Massachusetts)	(see Massachusetts)	
Delaware	(see Pennsylvania)	(see Pennsylvania)	
District of Columbia	(see Pennsylvania)	(see Pennsylvania)	
Florida	(see Georgia)	(see Georgia)	
Georgia	Regional Administrator OHDS 101 Marietta Tower Atlanta, GA 30323	Administration for Children, Youth and Families DH & HS 101 Marietta Tower, Suite 903 Atlanta, GA 30323	COM (404) 331-2134

STATE	ACTION	HEAD START LOCAL PROGRAMS	
		DEVELOPMENT SERVICES (Regional Offices) (address/telephone #'s)	AND NATIONAL RESOURCE CENTERS (address/telephone #'s)
CA	(see California) (see California) (see Washington)		(see California) (see California) (see Washington)
IL	Regional Administrator OMDS 13th Floor 300 South Wacker Street Chicago, IL 60606	COM (312) 353-8322	Administration for Children, Youth and Families DM & HS 15th Floor 300 South Wacker Drive Chicago, IL 60606 COM (312) 353-6503
IN	(see Illinois) (see Missouri) (see Missouri) (see Missouri) (see Georgia) (see Texas) (see Massachusetts) (see Pennsylvania)		(see Illinois) (see Missouri) (see Missouri) (see Missouri) (see Georgia) (see Texas) (see Massachusetts) (see Pennsylvania)
MA	Regional Administrator OMDS Room 2000, JFK Building Boston, MA 02203	COM (617) 223-3232 FIS 8-835-1105	Administration for Children, Youth and Families DM & HS Room 2000, JFK Federal Building Boston, MA 02203 COM (617) 565-1134
MI	(see Illinois) (see Illinois) (see Georgia)		(see Illinois) (see Illinois) (see Georgia)
MO	Regional Administrator OMDS Room 334 601 E. 12th Street Kansas City, MO 64106	COM (816) 426-3981 FIS 8-867-3981	Administration for Children, Youth and Families DM & HS Room 384, Federal Building 601 E. 12th Street Kansas City, MO 64106 COM (816) 376-5461

STATE	HUMAN DEVELOPMENT SERVICES (Regional Offices) (address/telephone #'s)	HEAD START LOCAL PROGRAMS AND REGIONAL RESOURCE CENTERS (address/telephone #'s)	
Montana	(see Colorado)	(see Colorado)	
Nebraska	(see Missouri)	(see Missouri)	
Nevada	(see California)	(see California)	
New Hampshire	(see Massachusetts)	(see Massachusetts)	
New Jersey	(see New York)	(see New York)	
New Mexico	(see Texas)	(see Texas)	
New York	Regional Administrator OHDS Federal Building 26 Federal Plaza New York, NY 10278	Administration for Children, Youth and Families DH & HS 26 Federal Plaza New York, NY 10278	COM (212) 264-1487 PTS 8-264-1487 COM (212) 264-2974
N. Carolina	(see Georgia)	(see Georgia)	
N. Dakota	(see Colorado)	(see Colorado)	
N. Mariana Isl.	(see California)	(see California)	
Onto	(see Illinois)	(see Illinois)	
Oklahoma	(see Texas)	(see Texas)	
Oregon	(see Washington)	(see Washington)	
Pennsylvania	Regional Administrator OHDS Box 13716 3535 Market Street Philadelphia, PA 19101	Administration for Children, Youth and Families DH & HS Box 13716 3535 Market Street Philadelphia, PA 19101	COM (215) 596-6818 PTS 8-596-0351 COM (215) 596-1224
Puerto Rico	(see New York)	(see New York)	
Rhode Island	(see Massachusetts)	(see Massachusetts)	
S. Carolina	(see Georgia)	(see Georgia)	
S. Dakota	(see Colorado)	(see Colorado)	
Tennessee	(see Georgia)	(see Georgia)	

STATE	HUMAN DEVELOPMENT SERVICES (Regional Offices) (address/telephone #'s)	HEAD START LOCAL PROGRAMS AND REGIONAL RESOURCE CENTERS (address/telephone #'s)	
Texas	Regional Administrator OHDS 1200 Main Tower Building Dallas, TX 75202	COM (214) 767-4540 FTS 8-729-4540	Administration for Children, Youth and Families DH & HS 10th Floor 1200 Main Tower Building Dallas, TX 75202 COM (214) 767-2976
Trust Territories, Pacific Isl.	(see California)		(see California)
Utah	(see Colorado)		(see Colorado)
Vermont	(see Massachusetts)		(see Massachusetts)
Virgin Islands	(see New York)		(see New York)
Virginia	(see Pennsylvania)		(see Pennsylvania)
Washington	Regional Administrator OHDS 2901 Third Avenue Mail Stop 503 Seattle, WA 98121	COM (206) 442-2430 FTS 8-399-2430	Administration for Children, Youth and Families DH & HS Third and Board Building 2901 Third Avenue, Mail Stop 413 Seattle, WA 98121 COM (206) 422-0482
W. Virginia	(see Pennsylvania)		(see Pennsylvania)
Wisconsin	(see Illinois)		(see Illinois)
Wyoming	(see Colorado)		(see Colorado)